

## **The Institute Advisory Committees**

May 25, 2017

### **Meeting Notes**

#### **1. Introductions**

- a. Committee members in the meeting or on the call.
  - i. UF Staff/Additional Guests:
    - 1. Mary Kay Carodine
    - 2. Architects – Chris Osore, Mike Lindsey
    - 3. Robert Hatker
    - 4. Gabe Lara
    - 5. Will Atkins
  - ii. The Institute of Black Culture
    - 1. Elda Auxiliaire - present
    - 2. Kianna Brown
    - 3. Tiffany Chatmon – present
    - 4. Dwayne Fletcher
    - 5. Brooke Henderson
    - 6. Jaron Jones
    - 7. Wallace Mazon – present
    - 8. Kelli Murray – present
    - 9. Jordan Rhodes – present
    - 10. Talia Rogers – present
    - 11. Lydia Washington
  - iii. The Institute of Hispanic-Latino Cultures
    - 1. Steven Baldizon – present
    - 2. Meriza Candia
    - 3. Liana Guerra
    - 4. Anayansy Hernandez – present
    - 5. Robert Lemus
    - 6. Gian Mattei Soto – present
    - 7. Carla Rodriguez
    - 8. Christopher Wilde – present
    - 9. Sebastian Wright – present
    - 10. Edward Zambrano – present
    - 11. Jose Miranda

#### **2. New Insights**

- a. Campus/Alumni/Community member outreach or discussions about the initial meeting
  - i. Lot of interest in the listserv and people signing up.
  - ii. Friends concerns were the same as they were before the first meeting when committee members shared information from the initial meeting.
- b. Suggestions for additional tools to maintain effective/appropriate communication
  - i. There were none from the committee.

#### **3. Current meeting agenda & foreshadowing of meeting #3**

- a. Today's session to review process, meetings, input, challenges of the project to this point.

#### 4. Project Review

##### a. Visioning and Meetings

- i. Visioning is learning what makes the project special.
- ii. Programming – 6,000 sq feet per Institute. Each individual space in the building makes up programming.
  1. What is supposed to happen in each room.
- iii. Visualization – What does that look like? Trying to find the best use of the space.
- iv. Meetings – Heard strong ideas around what the Institutes mean. What is the experiences in those spaces.
  1. Words heard the most: History, La Casita, safety, inspiration, familia, diversity, scholarship, hope, autonomy, etc.
    - a. Many of the words overlapped
  2. This is the essence of what the buildings will become.
  3. Scheduled visioning meetings, and schedules pushed back to exams.
    - a. MK and the architects also mentioned that there was lower turnout than we wanted or felt was sufficient at these visioning sessions.
    - b. Turnout for the January sessions was more than 90 people.
  4. Kicked off the project in November and went through January to have more workshops.
  5. Then developed preliminary concepts that were presented to five different committees (all with separate areas of focus as per university standard) in addition to the core group.
  6. In March, began conversations about the interior look and feel. This was just getting ideas.
  7. Then the project timeline paused – for the creation of the advisory committees.
  8. There was a question from the committee regarding how many people attended the workshop sessions.
    - a. The architects talked about the different types of workshops they held and the different types of media they utilized to get engagement.
  9. The architects asked questions about students' favorite things about the space, future needs, and others to collect data.
  10. Charrette Workshops – dive into the reality of the project by arranging the programmatic pieces of the Institutes and sketching.
    - a. Developed ideas board – goals and objectives that would guide the design facilities.
    - b. Architects mentioned printing the goals board for the committee
    - c. Looked at the MCDA vision and the needs of both facility.

- d. Talked about how to demonstrate the history (but it will be manifested in the interior), sustainability, community factors, design factors
- e. Summary of the Board: Sustainability, Create a Presence, Inclusive and Connected: UF and Community, Tells the History: Building and Cultures,

#### 11. Second Visioning Session

- a. Architects asked students what is important about the Institutes
- b. Created a Visualization Board and did a dot exercise to see what people wanted to see what they look like that has to line up with UF design standards
- c. They held a Town Hall to get more feedback – 75 people attended

#### 12. Interiors and technology discussions began on March 14, 2017

- a. Talking about materials inside the space to bring out the essence of the space.
- b. What is the spirit of these spaces? Can we have historical walls that tell and remember the rich history.
- c. The third advisory committee meetings we will explore those option more.
  - i. The committee agreed to table this conversation until later because we are still discussing the external structures of the Institutes.
  - ii. The architects will provide budget figures and rough drawings.

#### v. Committee members asked questions, including

- 1. Is red brick, is that a mandate for the university? The student feels like this is more than another red brick building, because these facilities are special.
  - a. Architect: We have to use red brick in some capacity, but we can focus on other features.

#### b. Budget

##### i. Budget Drivers

- 1. Increase to scope or program of project
- 2. Increase to schedule or redesign
- 3. Rising construction market – rise of 1-2 % of cost per year
- 4. Net to gross square feet – lose about 40% due to mechanical, bathrooms, etc.

##### ii. All “Hard” construction costs include labor, construction materials, finishes, audio/visual/security, insurances, permits, demo (\$4 million)

##### iii. All “Soft” project costs include design fees, owner contingency, fees (tree removal, parking loss), furniture and equipment, Leadership in Energy &

Environmental Design (LEED), signage/wayfinding/graphics, documenting the history of the structures (\$1.2 million)

- iv. Total = \$5.3 million
  - 1. Approximately \$300 per sq. ft.
  - 2. Budget buys 12,370 of gross sq. feet
  - 3. The source of this funding is the Capital Improvement Trust Fund (CITF).
- v. Committee members asked questions, including
  - 1. How was the sq. feet determined?
    - a. Mary Kay They asked staff and students what would they need if they could start over. Big thing students wanted were larger programming space. They used the Facilities and Planning and state of Florida's has formula for calculated the sq. footage.
  - 2. Committee members asked to see the budget per room for the sq. footage.
- c. Site
  - i. Tapestry of Styles
    - 1. Activate the streets
    - 2. We are doubling the sq. footage, on the same footprint.
    - 3. Important questions to think about/other factors: How much green space? How much parking can we lose?
    - 4. The architects talked about physical space setbacks, and the needs of the students wanting a "front yard" space
- d. Program
  - i. Started with the types of spaces we need in each facility
    - 1. Program was developed to have the same types of spaces, but won't look the same, in each institute
    - 2. Considerations: Accessibility, Stairs,
  - ii. Committee members asked questions, including
    - 1. How many people can use the large assembly space
      - a. Architect: the initial concept provides two assembly spaces – one for each institute at 120 person capacity
    - 2. Members asked to see a different break down of cost of the rooms and structure.
    - 3. Members requested to map out what the institute looks like now, and a few options for what they could look like.
      - a. They want to see the breakdown of square feet as well.
      - b. Other options to include two separate structures for the IBC and IHLC.
    - 4. There was discussion about the big picture of the project, the history of the individual institutes.
    - 5. A Committee Member asked to see letters regarding the commitment of the Institutes remaining Institutes.

## 5. Next Steps

- a. Provide update to public
  - i. Meeting notes from this meeting will be posted.
  - ii. Presentation will be posted after the next meeting, adding in the additional comparisons requested.
- b. Schedule next meeting
  - i. June 8
    - 1. Will Akins will set the time and send out information.